

**MINUTES OF COMMITTEE MEETING held 3 February 2022  
7.30pm at Forest Range Hall**

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**Present**

Margaret Fry, Cam Stafford, Chris Stafford, Evelyn Golding, Doug Gillott, Susette Peterson, Peter Stafford, Jo Shaw.

**Apologies**

Evelyn Hay, Kay Stafford.

**Previous Minutes**

Correction re attendees noted. Minutes otherwise true and correct.

**Business Arising**

Nil

**Correspondence**

1. Garry Edwards re family history – investigation completed Jo
2. Robert Brown re family history – Jo do complete
3. Anzac grant paperwork
4. Copeland family notes from Balhannah group (thanks Malcolm Grey). These were a copy of The Stringybarks to orchards notes we already hold.

**Finance**

1. Current members = 38
2. Reimburse Jo for Word Press ad control on main page - \$40
3. Pay public liability insurance – increased to \$812.67
4. Grant income not yet received

“Finance report be accepted and bills paid” Susette/Cam CARRIED

**Projects**

1. Anzac
  - a. Doug explained the grant received and pricing for the two signs. He is liaising with council about the requirements and installation. \$1240 plus GST for two signs from Design Craft SA
    - i. Sign graphics will consist of text and photos
    - ii. Sign panel size 700mm x 500mm Full Colour Digital Print + UV Stable Anti Graffiti Film applied to 4mm Aluminium Composite Panel.
    - iii. U shape tubular steel frame (as per supplied measurements) 50mm diameter with a 40 degree bend at sign face & mounting support straps for sign panel.
  - b. Jo showed overview of draft for signs. After discussion the plan was changed to have just the ‘WW1 information’ sign content spread over the two signs both placed near the WW1 memorial. Jo to update artwork for delivery to sign company by March.
  - c. Council event register done by Doug and bunting etc requested
  - d. CFS requested for parking and generator
  - e. Tasks
    - i. Susette - coordinate morning tea, check if RSL list no longer functions
    - ii. Peter – sound and music, gazebo, trestles, chairs, signs (ANZAC event sign up 3 weeks before)
    - iii. Jo – promotion for POs, school, newspapers, finish signs, on person for each section of new sign (Anzac family person), remind council to mow
    - iv. Doug – definition of who to include in list and maps to Jo, advise Russell not having 2022 speak, invitations, toilet quote (Barry Fox to be Chaplain), printing handouts
    - v. Margaret – 2 x Jam for Barry

**Next meeting**

3 March 2022

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